

Annual Report 2019-20



एम एस एम ई विकास संस्थान MSME DEVELOPMENT INSTITUTE

भारत सरकार

Government of India

सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय

Ministry of Micro, Small & Medium Enterprises

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FOREWORD

This gives me immense pleasure to present the Annual Report for year 2019-20 of the Institute. During the year the institute has significantly contributed towards the Promotion and Development of Micro and Small Enterprises in the State of NCT Delhi, Ghaziabad, Hapur and Gautam Budh Nagar Districts of U.P. and Faridabad district of Haryana.

This Institute cater the needs of Promotional & Developmental activities of prospective and existing entrepreneurs under its jurisdiction. The Institute organized need based activities/ programmes for the growth of entrepreneurs and facilitating the existing MSEs for their escalation. There have been significant improvements in the quality & performance of Institute activities. During the year total revenue earned by the Institute is Rupees 2,33,915/- .

The renovation of the building is also taken up for better face –lift of the Institute.

I take this opportunity to appreciate the efforts put in by the officers and staff members of MSME-DI, New Delhi, in achieving targets with excellence.

I also appreciate the commendable efforts put in by Smt. Shivani, Asstt. Director, Shri Y. Venkateshwor, UDC & Shri Satyendra Kr. Pandey, UDC in compilation and preparation of this Annual Report.

MSME-DI, New Delhi
05.06.2020

(Vijay Kumar)
Director

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I. Activity at a Glance

Sl. No.	Activity	Target	Achievement
1.	Programme Organized		
1.1	National Level Vendor Development Programme	02	02
1.2	Management Development Programme(MDP)	11	11
1.3	Entrepreneurship Awareness Programme (EAP)	06	06
1.4	Industrial Motivation Campaign (Youth –SC)	01	01
1.5	Industrial Motivation Campaign (Youth –General)	38	38
1.6	Industrial Motivation Campaign (Cluster)	28	24
2	Skill Development Programme (SDP)	-	03
2.1	Awareness Programme on Intellectual Property Right (IPR)	04	02
3	Awareness Programme on Business Incubator Incubation	02	02
4	National Seminar/ Workshop on Udyam Samagam	03	03
5.	Awareness Programme on ZED	01	01
6	Awareness Programme on Procurement & Marketing Support Scheme	02	02
7	Total No. of Programme organized	98	95
7.1	No. of Participants Trained		5694
7.2	Revenue Earned		
8.	Workshop Revenue		1,16,900
8.1	Revenue from Programmes(SDP,)		32,125
8.2	Management Development Programme(MDP)		66,400
8.3	Entrepreneurship Awareness Programme (EAP)		10,400
8.4	Capacity Assessment		8,000
9	Other/RTI		90
10.	Total Revenue Earned		Rs. 2,33,915/-

II. About the Institute

The Micro, Small & Medium Enterprises Development Institute (MSME-DI), New Delhi was established in 1954 and since then continues to remain at the forefront for the promotion and development of Micro, Small & Medium Enterprise covering NCT of Delhi, Faridabad district of Haryana, Ghaziabad district and Gautam Budh Nagar district of U.P under its jurisdiction. The Institute is located at Okhla, New Delhi and has an Extension Centre operating at Cannought Place, New Delhi.

The Institute also assists Micro, Small & Medium Enterprises in upgrading their knowledge and technical skills through structured management and skill up-gradation programmes. The Institute is equipped with machinery for providing common facility in machine shop practice & tool room services to Micro, Small & Medium Enterprises.

To full-fill the needs of the Micro, Small & Medium Enterprises, the Institute kept special THRUST on the following important areas:

- ❖ National Level Vendor Development Programme(NVDP)
- ❖ State Level Vendor Development Programme(SVDP)
- ❖ Entrepreneurship Awareness Programme (EAP)
- ❖ Industrial Motivation Campaign (IMC)
- ❖ Export Promotion
- ❖ National Manufacturing Competitiveness Programme (NMCP)
- ❖ Zero Defect & Zero Effect (ZED)
- ❖ Prime Minister's Employment Generation Programme (PMEGP)
- ❖ Technology Up-gradation
- ❖ Credit Link Capital Subsidy Scheme (CLCSS)
- ❖ Lean Manufacturing Competitiveness Programme
- ❖ Cluster Development Programme for MSEs
- ❖ International Exhibition
- ❖ Marketing Assistance
- ❖ Design Clinic Scheme
- ❖ Procurement & Market Support Scheme(PMS)

With regular efforts, the Institute has kept special focus in these thrust areas for empowering Micro, Small & Medium Enterprises for capacity building & become globally competitive. The Micro, Small & Medium Enterprises are significantly contributing for building up the national economy. The Institute has also focussed in programmes for motivating youth for self-employment opportunities and assisted them to set their own micro enterprises.

The Institute provides support to State Government Agencies in effective implementation of the PMEGP Scheme and have also associated with the other promotional and developmental agencies like SIDBI, NSIC, DSIIDC and the Industries Associations for the development of the Micro, Small & Medium Enterprises in the region. The Institute has achieved targets in almost all its spheres of activity.

Fund Allotment & Utilisation

The details of the funds allotted and expenditure incurred for the year 2019-2020 are given below:

Allotment (Rs.)	Expenditure (Rs.)
8,64,65,814	7,77,29,729

Staff Strength

Staff Position at MSME-DI, Okhla is as under:-

Number of sanctioned post	180
Number of employee in position	65
Number of vacant post	115

Category wise position of the staff at the Institute is placed at **Annexure – I**.

Renovation of Campus & Building

Various activities for the upkeep and beautification of the campus were carried out in association with the CPWD and Dakshin Dilli Swachh Initiatives Limited, as IL & FS Environment SPV

- Up-gradation of building as per norms for a barrier free environment and commissioning of Divyang accessible toilet in the Building.
- Installation of LED Sign Board on the main Gate of the Campus.
- Creation of wall art on first panel of workshop wall facing main entrance gate with design based wall art on the Swachh Bharat Theme.
- Installation and Commission of Waste Composter machine for the environmental disposal of Green/Horticultural waste.
- Provision and Installation of Dustbin for wet & dry waste in office campus and nearby public places.
- Plantation drives in Office and creating green and clean belt. Several Trees/saplings were planted in the MSME-DI campus.

III. Status of Industry

Enterprise activity in the NCT of Delhi is comparatively higher than other states. However, in view of the development of enterprises, especially Micro & Small Enterprises, all over the territory, there has been increase in the pollution level and also extra pressure for the development of the infrastructure. Judicial intervention by the Supreme Court resulted in the ban of certain kinds of industries within the Territory of Delhi, and relocation of industries not conforming to the overall Master Plan of Delhi.

The details of the location and number of unit allotted by DSIIIDC are given below:

S. No.	Name of the Location	No. of units allotted*	Shed/ Plots Allotted
1.	Bawana _ 1 st Industrial Complex	16,234	Plots
2.	Bawana - 2 nd Industrial Complex	4,021	Plots
3.	Narela	1,509	Plots
4.	Badli	87	Plots
5.	Patparganj	76	Plots
6.	Flatted Factories Jhilmil Industrial Area	358	Sheds

Source: DSIDC, Delhi

Industrial Area/ Estate

a) NCT Delhi

NCT Delhi has 28 Industrial Area/ Estate approved by Delhi Govt., the details of which have been depicted in the map.



1	G.T. Karnal Road Industrial Area	14	Functional Industrial Estate for Electronics S- Block, Okhla	26	Kirti Nagar Industrial Area
2	Rajsthaani Udyog Nagar Industrial Area	15	Functional Industrial Estate for Electronics, A- Block Okhla	27	D.L.F Industrial Area Moti Nagar
3	S.M.A Industrial Area	16	Mohan Cooperative	28	Najafgarh Road Industrial Area
4	S.S.I Industrial Area	17	Rani Jhansi Road	29	Flatted Factories Complex at Rani Jhansi Road
5	Wazirpur Industrial Area	18	Shahzada Bagh Industrial Area	30	Flatted Factories Complex, Okhla
6	Lawrance Road Industrial Area	19	Jhilmil Industrial Area	31	Flatted Factories for leather Goods, Wazirpur Industrial Area
7	Udyog Nagar Industrial Area	20	Friends Colony Industrial Area, Shahdara	32	Flatted Factories Complex at Jhilmil Industrial Area
8	Mangol Puri Industrial Area(Both DDA & DSIDC)	21	Patpar Ganj Industrial Area		
9	Badli Industrial Area	22	Shahdara Industrial Area		
10	Narela Industrial Area	23	Naraina Industrial Area Ph-I&II		
11	Bawana Industrial Area	24	Mayapuri Industrial Area Ph-I &II		
12	Okhla Industrial Area Ph-I&II	25	Tilak Nagar Industrial Area		
13	Okhla Industrial Estate Phase-III				

b) Ghaziabad District (U.P)

There are 21 Industrial Areas/Estates in the district of Ghaziabad. The details are given below:

- 1 Rural Industrial Estate, Loni under District Industry Centre , Ghaziabad
- 2 Industrial Area Site –I, Bulandshahar Road, Ghaziabad
- 3 Industrial Area Site -2, Loni Road, Ghaziabad
- 4 Industrial Area Site-3, Meerut Road, Ghaziabad
- 5 Industrial Area Site-4, Sahibabad
- 6 Industrial Area South side & G.T. Road , Ghaziabad
- 7 Industrial Area Masoori Gulawati Road, Ghaziabad
- 8 Industrial Area Kavi Nagar, Sector -17, Ghaziabad
- 9 Industrial Area Sector -22, Meerut Road, Ghaziabad
- 10 Industrial Area LohaMandi, Ghaziabad
- 11 Industrial Area UdyogKunj, Ghaziabad
- 12 Industrial Estate Loni Ghaziabad
- 13 Anand Industrial Estate, Mohan Nagar
- 14 Rajendra Nagar Industrial Estate , Rajendra Nagar, Sahibabad
- 15 Prakash Industrial Estate, Delhi Border, Sahibabad
- 16 Industrial Estate, Rupnagar, Loni, Ghaziabad
- 17 Industrial Estate, Aryanagar , Loni, Ghaziabad
- 18 Industrial Estate, Sikheda Road, Modi Nagar
- 19 Industrial Estate Hapur Road , Ghaziabad
- 20 Industrial Estate Shyam Nagar, Loni, Ghaziabad

c) Faridabad District , Haryana

There are thirteen Industrial Areas/Estates in the district of Faridabad. The details are given below:

- 1 Industrial Estate, Sector – 4
- 2 Industrial Estate, Sector – 5
- 3 Industrial Estate, Sector – 6
- 4 Industrial Estate, Sector – 15 A
- 5 Industrial Estate, Sector – 24
- 6 Industrial Estate, Sector – 25
- 7 Industrial Estate, Sector – 27
- 8 Industrial Estate, Sector – 31
- 9 Industrial Estate, Sector – 58
- 10 Industrial Estate, Sector – 59
- 11 Industrial Estate, Pragati Vihar

d) Gautam Budh Nagar, District , Uttar Pradesh

There is only one Industrial Estate namely Mandi Shyam Nagar Industrial Estate at Greater Noida. Apart from this, there are sectors which are earmarked only for Industrial Activities such as:

Sector No.	:	01 to 11
Sector No.	:	57 to 60
Sector No.	:	64 & 65
Sector No.	:	80 & 81
Sector No.	:	83 & 84

Source: Respective State Govt.

IV. Activities

The following major activities facilitating the perspectives entrepreneurs and also for existing Micro, Small and Medium Enterprises were undertaken by the institute under its jurisdiction:-

- Techno Managerial Consultancy Services
- Economic Information Services
- Industrial Management & Training Services
- Marketing support to Micro & Small Enterprises
- Participation in National and International level Exhibitions
- Modernization and Technology up-gradation
- Quality Management Systems
- National Awards for Micro , Small & Medium Enterprises
- Export Promotion & International Trade Fairs
- National Level Vendor Development Programme
- State Level Vendor Development Programme
- Procurement & Marketing Support Scheme
- Other Activities :
 - ◆ National Seminar on Procurement & Marketing Support Scheme
 - ◆ Skill Up-gradation Training
 - ◆ Common Facility Workshops
 - ◆ Awareness for self employment & employment generation
 - ◆ Awareness Programme on various Schemes for Promotion & development for MSME Sector
 - ◆ Interaction with various Industries Association

V. Revenue at a Glance 2019-2020

<i>Activities/ Services</i>	<i>Revenue Earned(Rs.)</i>
MSME-DI, New Delhi Workshop Revenue	1,16,900/-
Revenue from Skill Development Programme (SDP)	32,125/-
Revenue from Management Development Programme (MDP)	66,400/-
Revenue from Entrepreneurship Awareness Programme(EAP)	10,400/-
Revenue from Capacity Assessment	8,000/-
Revenue from Other /RTI Activities	90/-
Total	2,33,915

VI. Technical Support

The Institute has been providing technical information and support to the existing units and basic information to prospective entrepreneurs for starting their Micro & Small Enterprises in NCT of Delhi, Gautam Budh Nagar, Ghaziabad, Hapur and Faridabad districts. Technical officers are providing technical information at the Institute as well as at the premises of the units.

Workshops at the Institute

The Institute has following workshop facilities

- Tool Room & Machine Shop
- Lens Manufacturing (Grinding & Polishing)
- Ceramics

The workshops undertake job works for Micro & Small Enterprises through its Common Facility Services. The workshops also provide skill development training (SDP) in various trades to unemployed youths including women, Defence personal and persons sponsored through Micro & Small Enterprises. A qualitative improvement was made in organizing & conducting various skill development programmes.

The course curriculum was suitably modified keeping in view the existing needs of Micro & Small Enterprises.

Common facility		SDPs	
Number of Jobs undertaken	14	Number of SDP Programme	03
		Number of person trained	15
Revenue earned	Rs. 1,16,900/-	Revenue earned Rs. 32,125/-	

VII. Highlights 2019-20

UDYAM SAMAGAM – MSME, New Delhi Conclave: Challenges and Solutions in association with Laghu Udyog Bharti, Delhi



Sh. Vijay Kumar, Director, MSME-DI, New Delhi addressing the participants during the programme

Awareness Programme on Zero Defect & Zero Effect



Panel Discussion during the Awareness Programme on Zero Defect & Zero Effect on 19.8.2020 at PHD House, New Delhi.

Participation in 6th MSME Expo-Summit 2019 held on 2nd to 24th August, 2019 at Pragati Maidan, New Delhi



Shri Nitin Gadakari, Hon'ble Minister of M/o MSME, Govt. of India, addressing the participants during the inaugural function



Shri Vijay Kumar, Director, MSME-DI, New Delhi addressing the participants

National Vendor Development Programme Cum Udyam Samagam in Association with Indian Oil Corporation Limited at MSME –DI, New Delhi



Shri Vijay Kumar, Director addressing the Participants during the inaugural of the programme

Awareness Programme Support for Entrepreneurial and Managerial Development of SMEs through Incubators on 20th August, 2019 at Galgotia College of Engineering & Technology, Greater Noida, UP



Shri Vijay Kumar, Director, MSME-DI, New Delhi addressing the participants during the programme

MSME Support & Outreach Programmes



Awareness Seminar on Delayed Payments to MSME-Challenges, Probable Solutions & Loan Mela held on 28.06.2019



Distribution of Sanction Letters during the Programme in association with Bank of Baroda under MSME Support & Outreach on 16.7.2019

Awareness Programme on Intellectual Property Rights (IPR)



Speakers Interacting with the participants during the Programme on 5th March, 2020 at MSME-DI, Okhla, New Delhi



IPR Programme organized at WASME, Noida, UP on 20.11.2020

VIII. Programmes Organised under ESDP Scheme

1. Management Development Programme (MDP)

In order to develop managerial skills among the entrepreneurs of Micro, Small & Medium Enterprises, the Institute organized 11 Nos. of Management Development Programmes successfully. In these programme, the main emphasis was on development of management capabilities in the Micro, Small & Medium Enterprises in the fields of Production Management, Export Management Business Management Excellence etc. The details of the MDP programme organized by the institute in the financial year 2019-20 as follows :-

Brief of MDP's organized during the year 2019-20

S. No.	Name of Programme	Duration	Venue	Nos. of Participants	Expenditure	Revenue	Course Coordinator Sh./ Smt.
1.	MDP on Production Management	06.01.2020 To 10.01.2020	Veer Sarvakar Basic Training Centre, Pusa, New Delhi	25	37910	0	Ravi Ranjan Investigator
2.	MDP on Export Management	13.01.2020 To 17.01.2020	MSME Development Institute, New Delhi	27	44294	8400	Shivani, Asstt. Director
3.	MDP on Export Management	13.01.2020 To 17.01.2020	MSME Development Institute, New Delhi	29	44805	8000	Neeraj Sharma, Asstt. Director
4.	Export Management & Documentation	20.01.2020 To 24.01.2020	Atma Ram Santam Dharma College, New Delhi	22	47987	4000	A.K. Ojha, Asstt. Director
5.	MDP on Export Management	20.01.2020 To 24.01.2020	MSME Development Institute, New Delhi	25	42824	3600	B.P. Singh, Asstt. Director
6.	MDP on Export Management	20.01.2020 To 24.01.2020	MSME Development Institute, New Delhi	26	41430	6400	B.P. Singh, Asstt. Director
7.	MDP on Export Management	27.01.2020 To 31.01.2020	JIMS, Sector-5, Rohini, Delhi	33	33552	7200	Harinder Kumar, Investigator
8.	MDP on Export Management	27.01.2020 To 31.01.2020	Jagan Institute of Management Studies, Rohini, New Delhi	33	37381	9200	A.K. Ojha, Asstt. Director
9.	MDP on Export Management	29.01.2020 To 04.02.2020	WASME, Noida	26	49122	7200	K.K. Goyal, Asstt. Director
10.	MDP on Export Management	03.02.2020 To 07.02.2020	MSME Development Institute, New Delhi	26	42056	7600	Vanshi Uniyal, Asstt. Director
11.	MDP on Business Management Excellence	09.03.2020 To 16.03.2020	BharatiVidhyapeeth's College of Engineering, PaschimVihar, Delhi	25	43086	4800	Ravi Ranjan, Investigator
Total				297	464447	66400	

MDP	:	11 Nos.
Total Participants	:	297 Nos.
Revenue Earned	:	66,400/-
Expenditure	:	4,64,447/-



Sh. Madhab Chakraborty Joint Director & Regional Head, IIP-Delhi delivering the lecture during the MDP on Export Management programme from 13.1. 2020 to 17. 1. 2020



Sh. R. K. Saini, Sr. Faculty delivering the Lecture during Management Development Programme on Export Management programme from 13.1. 2020 to 17. 1. 2020



Sh. Surinder Singh, officer from EEPC delivering the Lecture during Management Development Programme on Export Management from 13.1. 2020 to 17. 1. 2020 at MSME-DI, Okhla



Interaction with the Participants during the valedictory function of MDP on Export Management on 17. 1. 2020 at MSME-DI, Okhla, New Delhi

2. Entrepreneurship Awareness Programme (EAP)

The Institute made special emphasis to make its EAPs more effective by providing first hand information. The main thrust was on guiding and educating prospective entrepreneurs to enable them to set-up their own Micro/Small Enterprises. The Institute organized 06 nos. of Entrepreneurship Awareness Programmes during the financial year 2019-20. The participants were given knowledge on Role of MSMDI in Promotion & Development of MSMEs, Setting up an Enterprise, Qualities of an Entrepreneur, Marketing Strategies, Project Report Preparation, Market Survey & Marketing Techniques, Book-Keeping & Costing, Banking Schemes/Govt. Schemes, NSIC Schemes, Use & Selection of Machineries, Production Management, Business Communication Skills, Taxation & Industrial Laws etc. during the programmes. The details of the programmes organized during year 2019-20 is as follows :-

Brief of EAP's organized during the year 2019-20

S. N o.	Name of Programme	Duration	Venue	Participations	Expenditure	Revenue	Course Coordinator(Sh./ Smt.)
1.	EAP	13.01.2020 To 24.01.2020	Hi- Tech Institute of Engineering & Technology, Delhi-Hapur Road, NH-24, Ghaziabad	26	48728	1400	K.K. Goyal Asstt. Director
2.	EAP	20.01.2020 To 31.01.2020	ITI Women, Hastal Road, Uttam Nagar, New Delhi	23	44207	0	Harinder Kumar, Investigator
3.	EAP	27.01.2020 To 07.02.2020	Don Basco Technical Institute, Okhla, New Delhi	27	45616	1600	B.P. Singh, Asstt. Director
4.	EAP	27.01.2020 To 07.02.2020	Don Basco Technical Institute, Okhla, New Delhi	28	46638	2100	B.P. Singh, Asstt. Director
5.	EAP	27.01.2020 To 07.02.2020	Vivekananda Institute of Professional Studies, Pitampura, New Delhi	33	49253	2200	Dinesh Kumar, Investigator
6.	EAP	10.02.2020 To 21.02.2020	Vivekananda Institute of Professional Studies, Pitampura, New Delhi	35	47071	3100	Dinesh Kumar, Investigator
Total				172	281513	10400	

EAP : 06 Nos.
Total Participants :172 Nos.
Revenue Earned : 10,400/-
Expenditure : 2,81,513/-



Shri. B. P. Singh, Asstt. Director, MSME-DI, Okhla, New Delhi interacting with the Participants during Entrepreneurship Awareness Programme

3. INDUSTRIAL MOTIVATION CAMPAIGN FOR YOUTH

The Institute Organized 39 Nos. of Industrial Motivational Campaigns (IMC-Youth-SC - 01 No. , IMC-Youth- General-38 Nos. at different places of the area under the jurisdiction of this institute. Total 3518 educated unemployed youths participated in the campaigns and interacted with official present there. The basic objective of these campaigns was to motivate the youth to opt self employment as a career and also to provide necessary guidance and information to start their own enterprises. During the year under review, the IMC's were successfully organized in various educational Institutions namely:-

S. No.	Name of Programme	Duration	Venue	Nos. of Participants	Expenditure	Revenue	Course Coordinator
1.	IMC Youth	29.08.2019 To 30.08.2019	ITI, Jafarpur, New Delhi	62	14756	0	Harinder Kumar, Investigator
2.	IMC Youth	12.09.2019 To 13.09.2019	Meerabai Institute of Technology, Maharani Bagh, New Delhi	66	8828	0	Shivani, Asstt. Director
3.	IMC Youth	23.09.2019 To 24.09.2019	Kalindi College, East Patel Nagar, New Delhi	64	14892	0	B.P. Singh, Asstt. Director
4.	IMC Youth (SC)	30.09.2019 To 01.09.2019	MSME – Development Institute, New Delhi	69	13646	0	B.P. Singh, Asstt. Director
5.	IMC Youth	03.10.2019 To 04.10.2019	ITI, Pusa, New Delhi	84	9723	0	Sunil Arora, Investigator
6.	IMC Youth	09.10.2019 TO 10.10.2019	ITI, Jail Road, Harinagar, New Delhi	75	11302	0	Harinder Kumar, Investigator
7.	IMC Youth	10.10.2019 To 11.10.2019	Amity University, Sector-125, Noida	50	2598	0	Vanshi Uniyal, Asstt. Director

8.	IMC Youth	16.10.2019 To 17.10.2019	G.B. Pant Institute of Technology, Okhla, New Delhi	102	11222	0	Shivani, Asstt. Director
9.	IMC Youth	18.10.2019 To 21.10.2019	U.P. Institute of Design, Sector-62, Noida	90	13905	0	K.K. Goyal, Asstt. Director
10.	IMC Youth	17.10.2019 To 18.10.2019	Deshbandhu Collge, Kalkaji, New Delhi	101	3792	0	Dinesh Kumar, Investigator
11.	IMC Youth	31.10.2019 To 01.11.2019	Basic Training Centre (BTC), Pusa, New Delhi	88	13162	0	Ravi Rajan, Investigator
12.	IMC Youth	01.11.2019 To 04.11.2019	ITS Engineering College, Knowledge Park, Greater Noida	84	16556	0	K. K. Goyal, Asstt. Director
13.	IMC Youth	04.11.2019 To 05.11.2019	Ramanujan College, Kalkaji, New Delhi	72	4513	0	Dinesh Kumar, Investigator
14.	IMC Youth	07.11.2019 To 08.11.2019	GurunanakDev Technical Institute, Sector-15, Rohini, Delhi	99	12992	0	Ravi Rajan, Investigator
15.	IMC Youth	08.11.2019 To 11.11.2019	Krishna Engineering College, Mohan Nagar, Ghaziabad	89	11661	0	Neeraj Sharma, Asstt. Director
16.	IMC Youth	14.11.2019 To 15.11.2019	ITI, Baba SahebAmbedkar, Vikaspuri, New Delhi	65	8717	0	Sunil Arora, Investigator
17.	IMC Youth	21.11.2019 To 22.11.2019	ITI Women, Mori Gate, Delhi	69	14148	0	Harinder Kumar, Investigator
18.	IMC Youth	26.11.2019 To 27.11.2019	RKGIT, Meerut Road, Ghaziabad	69	10225	0	Neeraj Sharma, Asstt. Director
19.	IMC Youth	26.11.2019 To 27.11.2019	IIMT College of Pharmacy, Knowledge Park-III, Greater Noida	62	14610	0	B.P. Singh, Asstt. Director
20.	IMC Youth	05.12.2019 And 06.12.2019	SewaBharti Raining Centre, Raghbir Nagar, New Delhi	87	9408	0	Sunil Arora, Investigator
21.	IMC Youth	17.12.2019 And 18.12.2019	ITI Arab Ki Sarai, Nizamuddin, New Delhi	130	7604	0	Dinesh Kumar, Investigator
22.	IMC Youth	18.12.2019 To 19.12.2019	H.J. Bhabha Industrial Training Institute, MayurVihar-I, Delhi	59	10795	0	J.P. Mittal, Asstt. Director
23.	IMC Youth	07.01.2020 To 08.01.2020	ITI Women, Tilak Nagar, Delhi	89	11035	0	A.K. Ojha, Asstt. Director
24.	IMC Youth	09.01.2020 To 10.01.2020	ITI SavitriBaiPhule, Mori Gate, Delhi	53	7506	0	A.K. Ojha, Asstt. Director
25.	IMC Youth	09.01.2020 To 10.01.2020	Satyam Fashion Institute, Sector-62, Noida	87	15818	0	Neeraj Sharma, Asstt. Director
26.	IMC Youth	09.01.2020 To 10.01.2020	Vivekananda Institute of Professional Studies (VIPS), Pitampura, New Delhi	185	19722	0	Dinesh Kumar, Investigator
27.	IMC Youth	15.01.2020 To 16.01.2020	Atma Ram Sanatan Dharma College, DhaulaKuan, New Delhi	108	12504	0	A.K. Ojha, Asstt. Director
28.	IMC Youth	16.01.2020 To 17.01.2020	Gautam Buddha University, Yamuna Expressway, Greater Noida	162	17808	0	Kuldeep Kumar, Asstt. Director

29.	IMC Youth	17.01.2020 To 20.01.2020	Mangalmay Group of Institute, Knowledge	83	13523	0	K. K. Goyal , Asstt. Director
30.	IMC Youth	20.01.2020 To 22.01.2020	SewaBharti Training Centre, E-Block Shakupur, New Delhi	71	11425	0	Sunil Arora, Investigator
31.	IMC Youth	23.01.2020 To 24.01.2020	G.B. Pant Institute of Technology, Okhla, New Delhi	83	12989	0	Vanshi Uniyal, Asstt. Director
32.	IMC Youth	06.02.2020 To 07.02.2020	Bennett University, Greater Noida	157	18852	0	Kuldeep Kumar, Asstt. Director
33.	IMC Youth	19.02.2020 To 20.02.2020	Gitarattan International Business School, MadhubanChowk, Sector-14, Rohini, Delhi	80	14537	0	K.K. Goyal, Asstt. Director
34.	IMC Youth	20.02.2020 To 21.02.2020	Ch. Braham Prakash Govt. Engineering College, Jaffarpur, Delhi	111	14985	0	Harinder Kumar, Investigator
35.	IMC Youth	24.02.2020 To 25.02.2010	JamiaMilliaIslamia University(Deptt. Of Political Science), New Delhi	106	15712	0	B.P.Singh, Asstt. Director
36.	IMC Youth	26.02.2020 To 27.02.2020	Gautam Buddha University, Yamuna Expressway, Greater Noida	108	14317	0	Dinesh Kumar, Investigator
37.	IMC Youth	27.02.2020 To 28.02.2020	ITI, Sri Guru Hari Krishana, Tilak Nagar, New Delhi	82	9695	0	Sunil Arora, Investigator
38.	IMC Youth	03.03.2020 To 04.03.2020	ABES Engineering College, Ghaziabad	107	8755	0	Neeraj Sharma, Asstt. Director
39.	IMC Youth	05.03.2020 To 06.03.2020	ITI, Mangolpuri Industrial Area, Mangolpuri, Delhi	110	16681	0	Ravi Ranjan, Investigator
Total				3518	474919	0	

IMC (Youth –SC) :	01 No.	IMC (Youth- General) :	38 Nos.
Total Participants :	69 Nos.	Total Participants	: 3449 Nos.
Revenue Earned :	Nil/-	Revenue Earned	: Nil/-
Expenditure :	13,646/-	Expenditure	: 4,61,273/-



Participants attending the IMC Youth programme at Bennett University, Greater Noida on 06th To 07th February, 2019.



Sh. Vijay Kumar, Director, MSME-DI, New Delhi, motivating the participants for opting self-employment on 16. 10.2019 at G. B. Pant Institute of Technology, New Delhi



Participants attending the IMC Youth at Meera Bai Institute of Technology, New Delhi with full Zeal & Enthusiasm on 12.9.2019



Officers interacting the participants during Industrial Motivation Campaign for Youth on 13.09.2019 at Meera Bai Institute of Technology, New Delhi



Officer, MSME-DI, New Delhi addressing the participants during Industrial Motivation Campaign for Youth on 27.2.2020 at ITI, Sri Guru Hari Krishana, Tilak Nagar, New Delhi

4. Industrial Motivation Campaign (Cluster)

Micro, Small & Medium Enterprises Development Institute, Okhla New Delhi organized one day Industrial Motivation campaign (Cluster) at different places under the jurisdiction of this institute. The main objective of the Programme was to make aware the existing MSMEs specially Micro Small Enterprises about the benefits of MSE- CDP schemes and to motivate them to avail the benefit under the scheme. Information related various other promotional & developmental schemes for MSMEs were also disseminated during the programme for the overall development of MSME Units. Total 1199 MSME Entrepreneurs from manufacturing & service sector had attended the programme.

During the year under review, the IMC's were successfully organized in various Industrial Associations namely:-

S. No.	Name of Programme	Duration	Venue	Nos. of Participants	Expenditure	Revenue	Course Coordinator Sh./ Smt.
1.	IMC Cluster	30.08.2019	ITS Engineering College of Technology, Greater Noida	30	0	0	Neeraj Sharma, Asstt. Director
2.	IMC Cluster	18.09.2019	WASME, Sector-16, Noida	70	11867	0	B.P. Singh, Asstt. Director
3.	IMC Cluster	19.09.2019	Hall No. 8, Auditorium, PragatiMaidan, New Delhi	44	7326	0	A.K. Ojha, Asstt. Director
4.	IMC Cluster	27.09.2019	H-Bloc, Sector-3, Bawana Industrial Area, New Delhi	41	11215	0	Sunil Arora, Investigator
5.	IMC Cluster	18.10.2019	Udyog Nagar Industrial Area, Delhi	47	9332	0	Sunil Arora, Investigator

6.	IMC Cluster	19.11.2019	FSSPGSS plot No. 01, CEPT Plant Electroplating Zone, Sector-58, Faridabad	51	11279	0	B.P. Singh, Asstt. Director
7.	IMC Cluster	22.11.2020	Flatted Factory Complex, Okhla, New Delhi	66	11039	0	Shivani, Asstt. Director
8.	IMC Cluster	25.11.2020	MSME-DI, New Delhi	33	7420	0	Karun Kumar, Asstt. Director
9.	IMC Cluster	27.11.2020	MSME-DI, New Delhi	40	15298	0	Karun Kumar
10.	IMC Cluster	28.11.2019	Jageer Palace, B-90, Sector-3, Bawana Industrial Area, Delhi	80	17246	0	A.K.ojha, Asstt. Director
11.	IMC Cluster	06.03.2020	National Sport Club of India, Pragati Maidan, Delhi	48	5090	0	Harinder Kumar, Investigator
12.	IMC Cluster	05.12.2019	CETP Plant, Mangolpuri Industrial Association, Phase-I&II, New Delhi	35	8022	0	Ravi Ranjan, Investigator
13.	IMC Cluster	14.12.2019	India International Centre, Lodhi Estate, New Delhi	46	9531	0	A.K. Ojha, Asstt. Director
14.	IMC Cluster	18.12.2019	J-3327, DSIDC Industrial Complex, Narela, Delhi	54	7706	0	Harinder Kumar, Investigator
15.	IMC Cluster	20.12.2019	Adarsh Complex, Plot No. 03, Community Centre, Wazirpur Industrial Area, Delhi	30	3704	0	Ravi Ranjan, Investigator
16.	IMC Cluster	20.12.2019	Block A, Industrial Area, Phase-2, Noida	69	19593	0	K.K. Goyal, Asstt. Director
17.	IMC Cluster	24.12.2019	MSME Development Institute, New Delhi	60	15284	0	Dinesh Kumar, Investigator
18.	IMC Cluster	20.01.2019	MSME Development Institute, New Delhi	65	19219	0	Karun Kumar, Asstt. Director
19.	IMC Cluster	22.01.2020	India Conference Centre, 11 Kapil Vihar, Pitampura, Delhi	61	7742	0	Harinder Kumar, Investigator
20.	IMC Cluster	22.01.2020	MCF-8281, Sanjay Colony, Sector-23, Faridabad	54	17481	0	Vanshi Uniyal, Asstt. Director
21.	IMC Cluster	04.02.2020	MSME Development Institute, New Delhi	45	17600	0	Karun Kumar, Asstt. Director
22.	IMC Cluster	17.02.2020	Roashanara Club, Raashanara Garden, Delhi	35	12104	0	Ravi Ranjan, Investigator
23.	IMC Cluster	25.02.2020	CFC Building 1 st Floor, Above Surajpur Post Office, Greater Noida	45	9394	0	K.K.Goyal, Asstt. Director
24.	IMC Cluster	06.03.2020	Lohia Property Hall, Bhakari Industrial Area, Faridabad	50	10640	0	Shivani, Asstt. Director
Total				1199	265132	0	

IMC (Cluster) : 24 Nos.
Total Participants : 1199 Nos.
Revenue Earned : Nil/-
Expenditure : 2,65,132/-



Shri Vijay Kumar, Director of MSME-DI, ND interacting with the Participants in the IMC – Cluster programme



Shri A.K. Ojha, Asstt. Director of MSME-DI, ND interacting with the Participants in the IMC – Cluster programme



Sh. Vijay kumar, Director, MSME-DI, New Delhi interacting the MSEs during IMC- Cluster at FFC, Okhla, New Delhi on 22.11.2019



Officer, MSME-DI, ND giving presentation on MSME Schemes During IMC Cluster on 6th March, 2020 at Bhakri Indl. Area, Faridabad

IX. Specialized Programmes Organised in the Financial Year 2019-20

MSME- Development Institute, New Delhi has organized various programmes in association with prominent organizations and MSME Associations of Delhi-NCR in the financial year 2019-20 for the development and promotion of MSME Sector. The description of the programme organized by this Institute is given below:-

1- Awareness Programmes under Procurement & Marketing Support Scheme

MSME – DI, New Delhi has organized two nos. of Awareness Programmes this year. The main objective of the programme is to create awareness among the participating entrepreneurs and their supervisory/Managerial staff about various schemes and programmes of Government for promoting MSMEs such as Public Procurement Policy 2012, MSE Cluster Development Programme, GeM, ZED, Access to credit etc. The details of the programmes as follows:-

S. No.	Name of Programme	Duration	Venue	Nos. of Participants	In Association with	Expenditure	Course Coordinator or Sh./Smt.
1.	Awareness Programme on PMS	15.02.2020	Hotel Metropolitan, Bangla Sahib Road, New Delhi	53	Toy Association of India	3,358/-	Neeraj Sharma, Asstt. Director
2.	Awareness Programme on PMS	19.02.2020	IRCON International Limited, C-4, District Centre, Saket, New Delhi	43	IRCON International Limited, New Delhi	2,441/-	A.K. Ojha, Asstt. Director

Awareness Programme on PMS	:	02 Nos.
Total Participants	:	96 Nos.
Revenue Earned	:	Nil/-
Expenditure	:	5,799/-



Director, MSME –DI, New Delhi addressing the participants during the Programme

2- Awareness Programmes on Intellectual Property Rights (IPR)

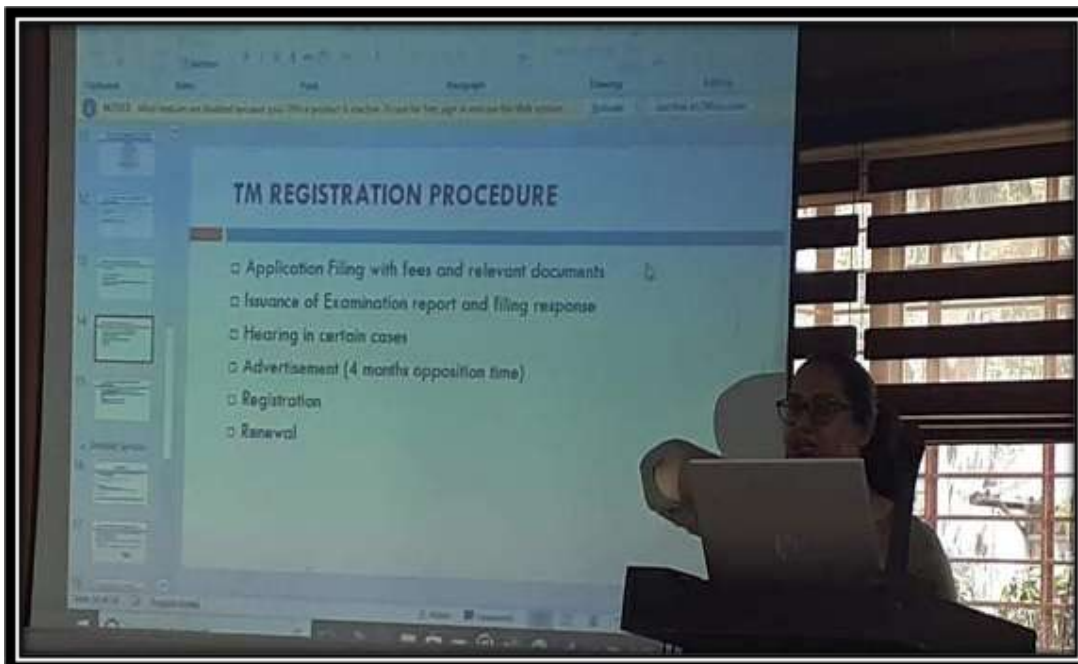
The objective of the scheme is to enhance awareness of MSME about Intellectual Property Rights (IPRs) to take measures for the protecting their ideas and business strategies. Effective utilization of IPR tools by MSMEs would also assist them in technology upgradation and enhancing competitiveness. The institute organized two nos. of awareness programmes on IPR in the financial year 2019-20. During the programme, the participants were given knowledge on Trade Mark, Trade services by the learned faculty Ms. Shilpi Mehta Nanda, trademark expert. Shri Bhavya Goyal, Patent expert delivered talk on patents, Industrial Designs, GI and Copyright.

S. No.	Name of Programme	Duration	Venue	Nos. of Participants	Expenditure	Revenue	Course Coordinator Sh./ Smt.
1,	IPR	20.11.2019	WASME, Noida	40	25,608/-	0	K.K. Goyal, Asstt. Director
2.	IPR	05.03.2020	MSME-Development Institute, Okhla, New Delhi	60	14,781/-	0	Shivani, Asstt. Director

Awareness Programme on IPR	:	02 Nos.
Total Participants	:	100 Nos.
Revenue Earned	:	Nil/-
Expenditure	:	40,389/-



Faculty giving the Presentation on Patent & Copyrights during the programme on 6th March at MSME-DI, Okhla, New Delhi



Faculty giving the Presentation on Trademark during the programme on 6th March at MSME-DI, Okhla, New Delhi

3.Awareness Programme on Zero Defect & Zero Effect(ZED)

One Awareness Programme on Capacity Building of Women Enterprises Zero Defect & Zero Effect & other Government Schemes for Women Entrepreneurs was organized by the Institute on PHD Chamber at Raunaq Room, PHD House, New Delhi on 19th, August, 2019. Total 95 Nos. of MSMEs participated in the programme.

Sl. No.	Name of the Programme	Venue	Date	Nos. of Participants
1	Awareness Programme on Capacity Building of Women Enterprises Zero Defect & Zero Effect & other Government Schemes for Women Entrepreneurs	PHD Chamber at Raunaq Room, PHD House, New Delhi	19 th , August, 2019	95

Awareness Programme on ZED	:	01 No.
Total Participants	:	95 Nos.
Revenue Earned	:	Nil/-
Expenditure	:	69,967/-



Sh. Vijay Kumar, Director, MSME- DI, Okhla, New Delhi addressing the participants during the programme



View of Participants attending the programme

4. Udyam Samagam

The Institute organized 03 nos. of Udyam Samagam in association with District Industry Promotion Center, Ghaziabad, Hapur and Gautam Budha Nagar of Uttar Pradesh. The objective of the programmes was provide platform to the rural district level enterprises for marketing and interaction with tools technology, schemes of State and Central Government and display their products. The details of the Udyam Samagam organized during the financial year 2019-20:-

S. No.	Name of Programme	Duration	Venue	Participations	Expenditure	Revenue	Course Coordinator (Sh./ Smt.)
1	Udyam Samagam	23.09.2019 To 24.09.2019	Monad University N.H. 9, Delhi Hapur Road, Village & Post Kastla, Kasmabad, P.O Pilkhuwa - 245304, Dist. Hapur (U.P)	325	-	-	Karun Kumar, Asstt. Director
2	Udyam Samagam	27.09.2019 To 28.09.2019	Ghaziabad, U. P.	550			B.P. Singh, Asstt. Director
3	Udyam Samagam	10.10.2019 To 11.10.2019	Noida Expo Centre, A-11, Sector-68, Noida	80			K.K. Goyal, Asstt. Director
Total				955			

Udyam Samagam : **03 Nos.**
Total Participants : **955Nos.**
Revenue Earned : **Nil/-**
Expenditure : **Nil /-**



Sh. K. K. Goyal giving Presentation on CLCSS Scheme during Udyam Samagam



Dignitaries sitting on the Dias during the event at Hapur

5. Vendor Development Programme

National Level Vendor Development Programme(NVDP)

To identify potential & genuine MSE vendors for specific items and services required by respective Govt. Departments and CPSUs, this institute organized two National Level Vendor Development Programmes (NVDPs) during 2019-20 **in association with Indian Oil Corporation Ltd.** The main objective of this programme was to provide an opportunity to expand the market and to enhance the knowledge of MSME entrepreneurs through series of interactive sessions held during the exhibition. The special features of this event was buyer (CPSEs) seller (MSMEs) meet for effective implementation of Public Procurement Policy. The Micro & Small Enterprises from various states set-up their stall and showcased their capacity. Officers from IOCL, Powergrid gave presentation about the registration procedures while officers from ECGC, CSIR, SIDBI, GeM and MSME-DI, New Delhi gave the presentations about to the schemes of their departments during Technical presentation.

Sl. No.	Venue	Duration		Participants	Coordinator Shri/Smt.
1.	Conference Hall, WASME House, Plot No. 4, Sector- 16A, Noida	27 th September 2019	28 th September 2019	53	A.K. Ojha, Asstt. Director
2.	MSME- Development Institute, Okhla, New Delhi-110020	05 th September 2019	06 th September 2019	40	Ravi Ranjan, Investigator

Awareness Programme on NVDP	:	02 Nos.
Total Participants	:	93Nos.
Revenue Earned	:	Nil/-
Expenditure	:	Nil /-



Shri Vijay Kumar, Director addressing the Participants during the inaugural of the programme



Dignitaries on Dais during Inaugural Function of National Vendor Development Programme at WASME, Sector-16A, Noida on 27th September, 2019.



Dignitaries Interacting with Participants during National Vendor Development Programme.



Dignitaries Interacting with Participants during National Vendor Development Programme.

6. MSME Support and Outreach Programmes

MSME- Development Institute has organized various awareness programmes cum loan melas in association with Bank of Baroda, Oriental Bank of Commerce, Allahabad Bank, Syndicate bank etc. under MSME Support and Outreach Programme in the conference hall of the Institute. Financial schemes of respective banks were also made aware to them. Sanctions letters were also distributed to beneficiaries during the programmes.



Awareness programme with Oriental Bank of Commerce, New Delhi under MSME Support & Outreach on 05.8.19



Distribution of Sanction Letters during the Programme in association with Bank of Baroda under MSME Support & Outreach on 16.7.19



Sh. Bhupinder Huda, President of the Association addressing the Participant during Loan Mela on 27th May, 2020 at Bawana Indl. Area, Delhi



View of Bank officers explaining the loan schemes during Loan Mela on 27th May, 2020

**Brief of MSME Support and Outreach Programmes
organized during the year 2019-20**

Sl. No.	Programme	Venue	Dated	Participants	Coordinator Shri/Smt.
1.	Bank outreach & Loan Mela in association with Programme Syndicate & Punjab and Sindh Bank, Bawana Industrial Association	DD Mall, Bawana Indl. Area, Delhi	20.05.2019	115 Nos.	Sunil Arora., Investigator
	Awareness Seminar on Delayed Payments to MSME- Challenges, Probable Solutions & Loan Mela	Chamber of Indian Micro, Small and Medium Enterprises (CIMSME)	28.06.2019	60 Entrepreneurs	D.C. Sahu, Deputy Director
2.	MSME Support and Outreach Programme in association with Bank of Baroda	MSME-DI, Okhla, New Delhi	16.7.2019	25 MSME Entrepreneurs	Shivani, Asstt. Director
3.	MSME Support and Outreach Programme in association with Syndicate Bank	MSME-DI, Okhla, New Delhi	29.07.2019	80 Entrepreneurs	D.C. Sahu, Deputy Director & Shivani, Asstt. Director
4.	MSME Support and	MSME-DI, Okhla, New	30.07.2019	55 Entrepreneurs	D.C. Sahu, Deputy Director

	Outreach Programme in association with Allahabad Bank	Delhi			
5	Awareness Programme cum Loan Mela	Pullmen Hotel, Arocity, New Delhi	02.08.2019	50 Nos.	D.C. Sahu, Deputy Director
6.	MSME Support and Outreach Programme in association with Oriental Bank of Commerce	MSME-DI, Okhla, New Delhi	05.08.2019	90 Entrepreneurs	D.C. Sahu, Deputy Director & Shivani, Asstt. Director

X. Other Activities

1. Guidance & Consultancy to Micro & Small Entrepreneurs

A total nos. 2308 of Existing & Prospective Micro & Small Entrepreneurs visited in this office for seeking guidance to set up their enterprises and some other various issues such as Udyog Aadhaar Registration, Technical consultancy, Participation in Domestic & International fairs, Finance etc. The officers of this office provided necessary guidance & consultancy to them. They were also made aware them the various schemes of M/o MSME available for the development and promotion of MSME sector.

2. Export Facilitation Desk

Export Facilitation Desk has been set up in the Institute during the Financial Year 2019-20 with the objective to facilitate the potential and existing MSMEs willing to be exporters. Technical guidance for exports was provided to 42 nos. of MSMEs through this desk in the FY 2019-20. Officers of the Institute organized 9 nos. of Management Development Programme on Export Management during this year to provide comprehensive knowledge on term and condition & procedures for export. The Institutes also organized Stakeholders Meeting for Export Promotion on 16th Oct., 2019 wherein 22 nos. of organization participated and discussed the prospects for export promotion for MSME sector and also strategy to facilitate the MSMEs into exporters. The officers attended the Export Promotion Committee Meetings organized at DIC Faridabad, Ghaziabad and Gautam Budh Nagar and made aware the participants about schemes & initiatives for Export. They were also made aware about the Scheme of Participation in International Fair under PMS scheme & International Co-operation Scheme and motivated them to avail the benefits of these schemes.



Sh. Vijay Kumar, Director, MSME-DI, Okhla, New Delhi chairing the meeting of stakeholders for Export Promotion on 16th October, 2019 at MSME-DI, Okhla, New Delhi



Discussion with Stakeholders during the Meeting

3. Economic Investigation/ Statistics/Coordination Work

- ◆ Co-ordination work related to Parliament Questions.
- ◆ Attended the Meetings as Member of State Level Operation Committee(SLOC) for 7th Economic Census.
- ◆ Co-ordination work related to Court Cases.
- ◆ Co-ordination & Participation in MSME Support and Outreach Camps
- ◆ Participation in State Level Bankers Committee Meetings.
- ◆ Participation in RBI Empowered Committee Meetings.
- ◆ Participation in Restructuring of Stressed Accounts Meeting of various banks.
- ◆ Worked related to Micro, Small Enterprises Facilitation Council (MSEFC).
- ◆ Worked related to different schemes of Govt. of India, M/o MSME, i.e. Udyog Aadhaar Memorandum, MSME Data Bank, CLCSS, PMEGP, Public Procurement Policy, etc.
- ◆ Worked related to dissemination of Policies/ Schemes pertaining to MSME Sector.
- ◆ Guidance & Consultancy to prospective and existing entrepreneurs regarding financial and other government schemes to set up their enterprises.
- ◆ Updation of Information with regard to MSME Association/NGOs.

- ◆ Liasioned with State Govt., MSME Associations and Banks on various issues related to MSME sector, Collection of data/Statistics & Parliament Questions etc.
- ◆ Preparation of Monthly Progress report of the Institute
- ◆ Preparation of Annual Report of the Institute.
- ◆ Collected and compiled the problems of MSEs and their possible solution on the basis of information received for various MSME Association and forwarded to Headquarter

4. Industrial Exhibition

The Institute motivated Micro & Small Enterprise for participation and display of the products manufactured by them in the Industrial Exhibition. The detail of the Exhibitions/Subsidy to participated MSEs during the year 2019-20 are as below:

S. No.	Name of Exhibition	Venue	Duration	
			From	To
1.	Ride Asia, 2019	Pragati Maidan, New Delhi	30.05.2019	02.06.2019
2.	Gift World Expo	Pragati Maidan, New Delhi	26.07.2019	28.07.2019
3.	Sixth India International MSME Expo & Summits-2019	Pragati Maidan, New Delhi	23.08.2019	25.08.2019
4.	Sport India 2019	Pragati Maidan, New Delhi	23.09.2019	25.09.2019
5.	Franchise India 2019	Pragati Maidan, New Delhi	12.10.2019	13.10.2019
6.	Indus Food Tech 2020	Indian Exposition Mart, Greater Noida, Gautam Budh Nagar, Uttar Pradesh	08.01.2020	10.01.2020
7.	Power On	Indore	17.01.2020	19.01.2020
8.	Mach Auto Expo 2020	Glada Ground, Ludhiana, Punjab	21.02.2020	24.02.2020

5. Meetings

Other important Meetings & programmes attended by the Director and other officers of the Institute with Central Govt., State Govt. Banks, CPSUs, MSME Associations, Chambers, Institutes & leading Entrepreneurs

S. No.	Name of the Meeting / other Achievements	Venue	Date	Name of the Officers (Shri/ Smt.)
1.	Meeting with Shri R.R. Sharma, Consultant International Garment Fair Association	MSME-DI, New Delhi	2019-04-02	Vijay Kumar, Director
2.	Meeting with Dr. Mahesh Y. Reddy, Secy. General	PHD House	2019-04-03	Vijay Kumar, Director
3.	Programme at Confederation of Indian Industry	Taj Palace, New Delhi	2019-04-04	Vijay Kumar, Director
4.	Meeting with CMD, DSIIDC	Connaught Place, New Delhi	2019-04-05	Vijay Kumar, Director
5.	Meeting with Shri Nagesh Bakshi, CMD KRAB Infotech Pvt. Limited	MSME-DI, New Delhi	2019-04-05	Vijay Kumar, Director
6.	NPC TAC Meeting	Lodhi Road, New Delhi	2019-04-10	Deep Chand Sahu, Deputy Director
7.	Meeting with Ms. Vibha Bhatia, President, Events MM Active Sci Tech. Communication	MSME-DI, New Delhi	2019-04-10	Vijay Kumar, Director
8.	Meeting with Shri Virender Nagpal, President, Laghu Udyog Bharti	MSME-DI, New Delhi	2019-04-10	Vijay Kumar, Director
9.	Meeting with Mr. Nasim, GeM Govt.e-Market N.N. Enterprises	MSME-DI, New Delhi	2019-04-11	Vijay Kumar, Director
10.	Meeting with Ex- Director, Ministry of HRD	MSME-DI, New Delhi	2019-04-12	Vijay Kumar, Director
11.	Business Plan add on Entrepreneurship	Venkateshwor College, South Campus, New Delhi	2019-04-12	Deep Chand Sahu, Deputy Director
12.	Meeting with Ms. Kusum Vir, Director (Retd.) Directorate of Audit Education	MSME-DI, New Delhi	2019-04-12	Vijay Kumar, Director
13.	Board of Director Meeting	Connaught Place, ND	2019-04-16	Vijay Kumar, Director
14.	NTPC Meeting Noida with association WASME & Laghu Udyog Bharti on PPP	Noida	2019-04-16	Deep Chand Sahu, Deputy Director
15.	Association of India Laboratories	Holiday Inn Aero City	2019-04-19	Vijay Kumar, Director
16.	Stressed Account Meeting of Circle Office, Canara Bank, New Delhi	Canara Bank, Ansal Tower, Nehru Place, New Delhi	2019-04-23	Ms. Shivani, Assistant Director

17.	Meeting with Mr. Divya Singh, STM Development Pradhan Mantri Yuva Yojana	MSME-DI, ND	2019-04-24	Vijay Kumar, Director
18.	Meeting with Sh. Sarvendra Singh, Divisional Manager, DSIIDC	MSME-DI, ND	2019-04-24	Vijay Kumar, Director
19.	Meeting with Ms. Verginder Kaur, Dy. Chief Manager, The Economic Times, Grey Cell	MSME-DI, ND	2019-04-24	Vijay Kumar, Director
20.	Meeting with Ms. Rita Singh, President, Renaissance Education Society(Regd.)	MSME-DI, ND	2019-04-25	Vijay Kumar, Director
21.	Programme on Role of MSME	Expo Centre, Greater, Noida	2019-04-26	Vijay Kumar, Director
22.	Meeting with Ms. Kanchan Zutshi, PHD Chamber	MSME-DI, ND	2019-04-29	Vijay Kumar, Director
23.	Meeting with DC(MSME)	Nirman Bhawan, ND	2019-05-01	Vijay Kumar, Director
24.	Signing of MOU with SEPC	DC Chamber, Nirman Bhawan, New Delhi	2019-05-02	Vijay Kumar, Director
25.	National Rubber Conference	Hotel Meridian, New Delhi	2019-05-03	Vijay Kumar, Director
26.	Meeting with Shri S. Vijaya Kumar, General Manager, Syndicate Bank	MSME-DI, ND	2019-05-06	Vijay Kumar, Director
27.	Externally Aided Project Meeting	DC (MSME), Nirman Bhawan, New Delhi	2019-05-06	Vijay Kumar, Director
28.	EAP Meeting in Ministry of Finance	North Block, New Delhi	2019-05-07	Vijay Kumar, Director
29.	Meeting with Mr. Sudhakaran, Indian Mobile Congress	MSME-DI, ND	2019-05-08	Vijay Kumar, Director
30.	Convened Screening Committee Meeting for Ride Asia Fair & Put-up 21 Application before the committee for scrutiny	MSME -DI, ND	2019-05-08	Harinder Kumar, Investigator
31.	Seminar on 4.0 Industry	IIT Delhi	2019-05-09	Deep Chand Sahu, Deputy Director & A.K. Ojha, Asstt. Director
32.	Meeting with Mr. Prakash Shah, Chairman & Mr. I Ranajit Datta Gupta, Secretary of Bengal Chamber of Commerce & Industry	MSME-DI, ND	2019-05-13	Vijay Kumar, Director
33.	Meeting with Mr. Atul Gupta, AAO/CAG	MSME-DI, ND	2019-05-14	Vijay Kumar, Director
34.	Meeting with Mr. Ajay Singh, Dy. Director (Delhi State Chapter), Indian Industries Association	MSME-DI, ND	2019-05-16	Vijay Kumar, Director

35.	Meeting with Mr. Gaurav Marya, Chairman, Franchise India, Shooting Range, Faridabad with Shri Karun Kumar, Asstt. Director	MSME-DI, ND	2019-05-20	Vijay Kumar, Director
36.	Meeting with Mr. Arun Kapoor, Deputy Director, Centre for Management Education All India Management Association	MSME-DI, ND	2019-05-22	Vijay Kumar, Director
37.	Meeting with Shri S.N. Sharan, DSIIDC, New Delhi	MSME-DI, ND	2019-05-22	Vijay Kumar, Director
38.	RBI Empowered Committee Meeting	RBI, New Delhi	2019-05-24	Deep Chand Sahu, Deputy Director & Ms. Shivani, Asstt. Director
39.	BIS Meeting	BIS Building ITO, Delhi	2019-05-29	Deep Chand Sahu, Deputy Director
40.	Meeting with Principal Secy, DSIIDC	Connaught Place, New Delhi	2019-05-30	Vijay Kumar, Director
41.	Ride - Asia Exhibition at Pragati Maidan, ND	Pragati Maidan, ND	2019-05-30	Vijay Kumar, Director
42.	Coordinated Yog Protocol on IYD	MSME DI New Delhi	2018-06-21	Kuldeep Kumar, Asstt. Director
43.	Loan Mela & Bank Outreach Programme	Bawana Indl. Area	2019-05-27	Sunil Arora, Investigator
44.	Attended 10th Meeting of committee confirmity assessment	Manak Bhawan , Delhi	2019-05-29	A.K. Ojha, Asstt. Director
45.	Attended first meeting of State Level Operation Committee Meeting of 7th Economic Census	Regional Office, NSSO Sankhiyiki Bhawan, Delhi	2019-06-04	Ms. Shivani, Asstt. Director
46.	Attended CQCTD meeting	O/o Additional DGFT, ITO Delhi	2019-06-10	Neeraj Sharma
47.	Meeting for NVDP	Magpie Resort Faridabad	2019-06-12	Ravi Ranjan, Investigator
48.	Meeting with Secretary Msme Regarding Problems Faced By Msme	UDYOG BHAWAN	2019-06-12	Vijay Kumar, Director
49.	Meeting With Director CII regarding MSME Schemes	MSME-DI, New Delhi	2019-06-12	Vijay Kumar, Director
50.	Stressed Accounts Meeting of Canara Bank, Central Delhi, New Delhi	O/o Regional office Canara Bank, Central Delhi, Nehru Place, New Delhi	2019-06-14	Ms. Shivani, Asstt. Director
51.	Meeting with Sr. Officer Of Asia Development Bank and World Bank Regarding NMCP Schemes	MSME-DI, New Delhi	2019-06-17	Vijay Kumar, Director
52.	Meeting for Delay payment on	MSMED I	2019-06-17	Deep Chand

	Loan mela with Union Bank OKHLA	OKHLA		Sahu, Deputy Director
53.	Seminar/Workshop on Development of Low Cost Technologies for Solid/Liquid/Industrial Waste Management	Govt Industrial Training Institute, Pusa	2019-06-19	Kiran Kumar Goyal
54.	Meeting with Syndicate Bank Officials regarding Training Activities	MSME-DI, New Delhi	2019-06-20	Vijay Kumar, Director
55.	Meeting for Delay payment on Loan mela with Canara Bank	MSMEDI OKHLA	2019-06-21	Deep Chand Sahu, Deputy Director
56.	Video Conference Session under Chairmanship Of Secretary, MSME	O/O DC, MSME, NEW DELHI	2019-06-21	Vijay Kumar, Director
57.	Meeting with Dy. GM, SBI regarding Loan Mela/Msme Schemes	MSME-DI, New Delhi	2019-06-24	Vijay Kumar, Director
58.	Town Hall Meeting of RBI at Jhilmil Indl. Area, Delhi	JHILMIL INDL. AREA, DELHI	2019-06-26	Karun Kumar, Asstt. Director
59.	Meeting with Sharda University for Setting up of CFC& EDC	Nirman Bhawan, New Delhi	2019-07-01	Vijay Kumar, Director
60.	Attended 50th Steering Committee meeting chaired by Secretary, MSME for the final approval of 8 ID projects in Delhi	MSME-DI Ext Center New Delhi	2019-07-02	Ms.Vanshi Uniyal, Asstt. Director
61.	Meeting with Secy. on IID approval of DSIIDC	Extension Centre, Connaught Place, New Delhi	2019-07-02	Vijay Kumar, Director
62.	CDP-CFC Setting at JBM, Faridabad with Shri R.K. Sharma	MSME-DI, New Delhi	2019-07-04	Deep Chand Sahu, Deputy Director
63.	Meeting with Minister (MSME) for Promotion & Development of MSME, Marketing Support, Rural Development etc.	Minister's Residence	2019-07-04	Vijay Kumar, Director
64.	Meeting in the GEF & UNIDO	Nirman Bhawan, New Delhi	2019-07-05	Vijay Kumar, Director
65.	Meeting with Secretary regarding Preparation of Dash Board for PMS, ESDP & PPP Scheme	Udyog Bhawan, New Delhi	2019-07-09	Vijay Kumar, Director
66.	Meeting with Chief Manager, Bank of Baroda regarding MSME Support & Outreach Programme	MSME-DI, New Delhi	2019-07-10	Ms.Shivani, Asstt. Director
67.	Coordinated MSME Support and Outreach Programme with Bank of Baroda	MSME-DI, New Delhi	2019-07-16	Ms.Shivani, Asstt. Director
68.	Indian Pharma Expo and Awards	Lounge0A Gate-I, Pragati Maidan, New Delhi	2019-07-17	Vijay Kumar, Director
69.	Meeting with FICCI, New Delhi	FICCI Federation House	2019-07-18	Vijay Kumar, Director

70.	Correspondence with PHD Chamber for ZED Programme	PHD Chamber, New Delhi	2019-07-18	Deep Chand Sahu, Deputy Director
71.	Awards by "Mice Conference Expo & Awards 2019	Park Hotel, New Delhi	2019-07-19	Vijay Kumar, Director
72.	National Level Workshop/ Seminar with Laghu Udyog Bharti	Constitution Club, New Delhi	2019-07-20	Vijay Kumar, Director
73.	Meeting with Marketing Managers of United Bank of India	MSME-DI, New Delhi	2019-07-25	Ms. Shivani, Asst. Director
74.	Meeting with Mr. Sanjeev Layak, WASME	MSME-DI, Okhla, New Delhi	2019-07-25	Vijay Kumar, Director
75.	Conduct the committee meeting and scrutinized the 56 claim applications of Footwear India Expo-2019.	MSME-DI, New Delhi	2019-07-25	A.K. Ojha, Asstt. Director
76.	Attended Town hall meeting organized by UCO Bank, Zonal Office	YMCA, Sansad Marg, New Delhi	2019-07-25	Hansa Dutt Papne, Asstt. Director
77.	NTPC Meeting	Sector- 16 A, Noida	2019-07-26	Ravi Ranjan, Investigator,
78.	Meeting with Senior Manger, Allahabad Bank	MSME-DI, New Delhi	2019-07-26	Ms. Shivani, Asstt. Director
79.	Hon'ble Honor and Inauguration of Gifts World Expo-2019	Hall No. 11-12 A, Pragati Madian, New Delhi	2019-07-26	Vijay Kumar, Director
80.	MSME Customer & support Outreach Programme	MSME-DI, New Delhi	2019-07-29	Deep Chand Sahu, Deputy Director
81.	Attended duty at MSME-DI Stall in Gift World Expo	Pragati Maidan, New Delhi	2019-07-28	Harinder Kumar, Investigator
82.	Attended MSME Support & Outreach Programme in association with Syndicate Bank	MSME-DI, New Delhi	2019-07-29	Ms. Shivani, Asstt. Director
83.	Support & Outreach Programme with Allahabad Bank	MSME-DI, New Delhi	2019-07-30	Deep Chand Sahu, Deputy Director
84.	CIPET Meeting	Shastri Bhawan, New Delhi	2019-07-31	Deep Chand Sahu, Deputy Director
85.	Meeting with Secretary	Balsahyog, New Delhi	2019-08-01	Vijay Kumar, Director
86.	To perform duty in Bank Outreach Programme at Hotel Pullman, Aerocity, New Delhi	Hotel Pullman, Aerocity, New Delhi	2019-08-02	Dinesh Kumar, Investigator
87.	Event & Entertainment Management Association (EEMA) Loan Mela with SBI, Union Bank, Allahabad, Oriental Bank	Pullmen Hotel, New Delhi	2019-08-02	Deep Chand Sahu, Deputy Director
88.	Support & Outreach	MSME-DI, ND	2019-08-05	Deep Chand

	Programme and Loan Mela			Sahu, Deputy Director
89.	Contributed in co-ordination of MSME Support & Outreach Programme in association with OBC Bank	MSME-DI, New Delhi	2019-08-05	Ms.Shivani, Ass tt. Director
90.	Meeting with Finance and MSME Minister with the Association	North Block	2019-08-06	Vijay Kumar, Director
91.	Sh. Raj Nidhi Sharma, Head Industry Interface, Sharda University	MSME-DI, ND	2019-08-07	Vijay Kumar, Director
92.	Ms. Shilpi Mehta Nanda, Zeal IP	MSME-DI, ND	2019-08-07	Vijay Kumar, Director
93.	Meeting with Shri Jaideep Sharma AGM, SBI	MSME-DI, ND	2019-08-07	Vijay Kumar, Director
94.	Meeting with Association MSME Forum	MSME-DI, ND	2019-08-08	Deep Chand Sahu, Deputy Director
95.	Task Force Meeting with CIDC Construction Industry	Civil Services Officers Institute, Vinay Marg, New Delhi	2019-08-08	Vijay Kumar, Director
96.	To Create Awareness about Govt. Schemes (Women Conclave-2019)	Raunaq Room, PHD House, New Delhi	2019-08-19	Vijay Kumar, Director
97.	CII Delhi SME Finance Summit	Silver Oak hall, India Habitat Centre, Lodi Road, New Delhi	2019-08-20	Vijay Kumar, Director
98.	Setting up of EDC	Dehraddon University Complex	2019-08-20	Vijay Kumar, Director
99.	Dehradoon Visit(Dehradoon University)	Dehradoon Complex	2019-08-21	Vijay Kumar, Director
100	48th Empowered Committee Meeting of RBI	RBI , New Delhi	2019-08-23	Ms.Shivani, Asstt. Director
101	Meeting with Mr. Amit Mohan, Director Bhagyauday Foundation	MSME-DI, ND	2019-08-26	Vijay Kumar, Director
102	Meeting with Bawana Industries Association	MSME-DI,ND	2019-08-26	Vijay Kumar, Director
103	Meeting with Mr. Sudhakaran, Indian Mobile Congress (PMS Scheme)	MSME-DI, ND	2019-08-26	Vijay Kumar, Director
104	Meeting with Bawana Industries Association (CFC Incubator)	MSME-DI, ND	2019-08-26	Vijay Kumar, Director
105	Meeting with Shri A.K. Anand, Sr. Director, The Institute of Indian Foundrymen, Tughlakabad (CLCSS Scheme)	MSME-DI, ND	2019-08-26	Vijay Kumar, Director
106	96th SLBC Meeting	Hotel the Park,	2019-08-28	Ms.Shivani,

		New Delhi		Asstt. Director
107	Core Group Meeting with Shri Sudhir Garg	Room No. 703, Nirman Bhawan, New Delhi	2019-09-03	Vijay Kumar, Director
108	Attended the DLTFC Meeting to consider the applications under PMEGP scheme	Office of the District Magistrate (New Delhi District), Jamnagar House, New Delhi	2019-09-03	Hansa Dutt Papne, Asstt. Director
109	Video Conference on District Udyam Samagam	Nirman Bhawan/ Udyog Bhawan	2019-09-04	Vijay Kumar, Director
110	Attended Video Conferencing for Distt Udyam samagam	New Delhi	2019-09-04	Kiran Kumar Goyal
111	OGTC Conference	India Habitat Centre	2019-09-07	Neeraj Sharma
112	14th International Conference on Apparel & Home Textiles	India Habitat Centre, Lodhi Road, New Delhi	2019-09-07	Vijay Kumar, Director
113	Meeting with Dr. Nelam Saxena, Amity	MSME-DI, ND	2019-09-11	Vijay Kumar, Director
114	Meeting with Greater Noida Association	MSME-DI, ND	2019-09-12	Vijay Kumar, Director
115	Meeting with Dr. Shruti, Sri Venkateshwara College	MSME-DI, ND	2019-09-12	Vijay Kumar, Director
116	Attended IPA Convention	Vigyan Bhavan, New Delhi	2019-09-12	Neeraj Sharma
117	Meeting with Ritu Marya, M/s. Franchise India	MSME-DI, New Delhi	2019-09-13	Vijay Kumar, Director
118	Meeting with Anupam Dutta, Headway BPO Solutions	MSME-DI, New Delhi	2019-09-13	Vijay Kumar, Director
119	Attended meeting of 4th SLOC of 7th Economic Census	4th Floor C Block Sankhyiki Bhawan, CBD Shahadra Near Karkardooma Court	2019-09-13	Hansa Dutt Papne, Asstt. Director
120	Meeting with Chairman Trade Promotion Council of India	MSME-DI, New Delhi	2019-09-16	Vijay Kumar, Director
121	Meeting with Shri Viender Nagpal, Laghu Udyog Bharati	MSME-DI, New Delhi	2019-09-17	Vijay Kumar, Director
122	Meeting with Jaideep Sharma, AGM, SBI	MSME-DI, New Delhi	2019-09-17	Vijay Kumar, Director
123	Attended Outreach to Technology Conference	India Habitat Centre	2019-09-26	Kiran Kumar Goyal
124	Meeting with Principal Meerabai Institute of Technology, Maharani Bagh, New Delhi with regard to IMC Youth Programme	Meerabai Institute of Technology, New Delhi	2019-09-30	Ms. Shivani, Asstt. Director
125	Attended duty at MSME-DI Stall in SIAL INDIA-2019	Pragati Maidan, New Delhi	2019-09-30	Harinder Kumar, Investigator
126	Performed duty in Sports India on 25th Sept., 2019	Hall No 11, Pragati Maidan,	2019-10-25	Ms. Vanshi Uniyal, Asstt.

				Director
127	Performed duty in NVDP on 27.09.19	WASME, Noida	2019-09-27	Ms.Shivani, Asstt. Director
128	Meeting with SBI Mr. Jaideep Sharma	MSME-DI, New Delhi	2019-10-01	Vijay Kumar, Director
129	Attended meeting of 6th SLOC of 7th Economic Census	4th Floor C Block Sankhyiki Bhawan, CBD Shahadra Near Karkardooma Court, Delhi	2019-10-01	Hansa Dutt Papne, Asstt. Director
130	Meeting with Ms. Preetima Bhardwaj, CEO Srajkund, Faridabad	MSME-DI, New Delhi	2019-10-01	Vijay Kumar, Director
131	Annual MSME Conventions	AIMA Office, Lajpat Nagar-3, New Delhi	2019-10-10	Vijay Kumar, Director
132	Meeting with 02 Association (DLF & FIA Association Faridabad)	Faridabad	2019-10-10	B.P.Singh
133	DLTFC Meeting to consider the applications under PMEGP scheme	Office of the District Magistrate (New Delhi District), Jamnagar House, New Delhi	2019-10-15	Hansa Dutt Papne, Asstt. Director
134	Meeting with Stake Holders (To Promote export in MSME)	MSME-DI, New Delhi	2019-10-16	Vijay Kumar, Director
135	Startup India Programme (Young Entrepreneurs)	India Habitat Centre, Delhi	2019-10-18	Vijay Kumar, Director
136	Meeting with Shri K.K. Kapari, AGM UGF Worl Trade Centre, Babar Road, New Delhi	MSME-DI, New Delhi	2019-10-22	Vijay Kumar, Director
137	Meeting with Shri Mahendra Kumar Gupta, ABES Engineering College	MSME-DI, New Delhi	2019-10-22	Vijay Kumar, Director
138	QCTD, Meeting	O/O ADGFT, ITO	2019-10-22	Neeraj Sharma, Asstt. Director
139	Attended Stressed Account Meeting on 25.10.19	Regional office, Canara Bank, Nehru Place, New Delhi	2019-10-25	Ms.Shivani, Asstt. Director
140	Meeting with Associations (Training, Marketing)	Nirman Bhawan, ND	2019-10-29	Vijay Kumar, Director
141	Meeting with SBI (Credit Facility to MSMEs)	MSME-DI, New Delhi	2019-11-04	Vijay Kumar, Director
142	Meeting with Shri Pradeep Sharma, AGM, SBI	MSME-DI, New Delhi	2019-11-06	Vijay Kumar, Director
143	Stressed Account Meeting at syndicate Bank	Regional office Syndicate Bank, New Delhi	2019-11-07	Ms.Shivani, Asstt. Director
144	Meeting with SE & Ex En, DSIIDC	MSME-DI, New Delhi	2019-11-07	Vijay Kumar, Director
145	Distt. Level Task force Committee Meeting for PMEGP	o/o DM West Rajouri garden	2019-11-08	Sunil Arora, Investigator

146	Interaction in Cross Roads 2019	HI-Tech Institute of Engg. and Technology, Ghazibad	2019-11-08	Kiran Kumar Goyal
147	Inauguration of IITF by Minister of (MSME)	Pragati Maidan, New Delhi	2019-11-14	Vijay Kumar, Director
148	Meeting with Ministry of Ayush (For Implementation of Programme)	DC MSME, New Delhi	2019-11-20	Vijay Kumar, Director
149	Video Conference meeting with AS&DC on Cluster Development	Nirman Bhawan, New Delhi	2019-11-20	Vijay Kumar, Director
150	SLBC Meeting on 26th Nov., 2019	Hotel Le Meridien, New Delhi	2019-11-26	Ms.Shivani, Asstt. Director
151	Meeting with Shri Suresh Gupta, Former Employer of NIESBUD	MSME-DI, New Delhi	2019-11-26	Vijay Kumar, Director
152	Meeting with Shri Sudhir Kr. Jha, Gen. Secy., MSME- Forum	MSME-DI, New Delhi	2019-11-26	Vijay Kumar, Director
153	MSME Summit organized by Benett University	Noida	2019-11-27	Vijay Kumar, Director
154	Board of Director Meeting (DSI IDC Meeting)	Delhi Secretariat, ITO, New Delhi	2019-11-29	Vijay Kumar, Director
155	SLOC Meeting of Eco. Census on 29.11.19	Regional office NSSO, Delhi	2019-11-29	Ms.Shivani, Asstt. Director
156	Attended DLTF (District Level Task Force Committee) meeting under PMEGP	O/o DM, Central District, 14 Daryaganj, New Delhi	2019-11-11	J. P. Mittal, Asstt. Director
157	Meeting regarding setting up New Industries Manufacturing / Service	EDC Cell MSME DI, ND	2019-12-02	B.P.Singh
158	Meeting with Mr. Devendra Gill, General Manager/Safety	MSME-DI, New Delhi	2019-12-02	Vijay Kumar, Director
159	Programme at Air Force 7 BRD Tughlakabad (NTC Symposium)	Air Force 7 BRD Tughlakabad	2019-12-03	Vijay Kumar, Director
160	Session on Role of Govt. and expectations of Industry – CII	Le Meridien, New Delhi	2019-12-03	Vijay Kumar, Director
161	49 Empowered Committee Meeting, RBI	RBI First Floor, Sansad Marg, New Delhi	2019-12-03	Vijay Kumar, Director
162	Indo- Brazil Cross Border Incubation Program	IARI, New Delhi	2019-12-09	Kiran Kumar Goyal
163	Chief Guest at the Inaugural Session in the 1st edition of 1st MSME Conclave	State Bank Institute of Credit and Risk Management, Plot no 77, Sector 18, Gurgaon, Haryana-122015	2019-12-10	Vijay Kumar, Director
164	MSME Conclave at SBICRM	Gurugram	2019-12-10	Kiran Kumar Goyal

165	Attended Meeting of State Level Operation Committee Meeting	Regional Office NSSO, Sankhiyiki Bhawan , Shahdra, Delhi	2019-12-10	Ms.Shivani, Asstt. Director
166	Annual Mass Entrepreneurship Convening, By GAME	The Park Hotel, New Delhi	2019-12-12	Kiran Kumar Goyal
167	Annual Mass Entrepreneurship Convening	Hotel Park, CP	2019-12-12	Neeraj Sharma
168	Attended the 8th Meeting of State Level Operation Committee Inauguration for 7th Eco Census regarding preparation of Eco Census	Regional Office NSSO, Sankhiyiki Bhawan , Shahdra, Delhi	2019-12-13	Ms.Shivani, Asstt. Director
169	DX Summit & Awards Digital Transformation (CII-CDT)	The Hyatt Regency, New Delhi	2019-12-17	Vijay Kumar, Director
170	Idea Selection Meeting for Incubation scheme	MSME-DI, Delhi	2019-12-17	Neeraj Sharma
171	Programme, Inspirational District	Vigyan Bhawan, New Delhi	2019-12-18	Vijay Kumar, Director
172	CIDC-Constructions Industry Database	Silver Oak, India Habitat Centre, Lodhi Road, New Delhi	2019-12-19	Vijay Kumar, Director
173	Betiyan Award by MAITRI Ek Parichay	IIC, New Delhi	2019-12-19	Kiran Kumar Goyal
174	Outreach Programme on Exports by DGFT	DIC, Ghaziabad	2019-12-19	Neeraj Sharma
175	AICTE Meeting	Technical Institution, Vasant Kunj, New Delhi	2019-12-19	Vijay Kumar, Director
176	Meeting with Footwear Associations	MSME-DI Okhla, New Delhi	2019-12-19	Vijay Kumar, Director
177	Meeting with Shri Amrish Giri, Vice President, Benett University	Benett University Plot No. 8-11, Tech. Zone Greater NOIDA	2019-12-20	Vijay Kumar, Director
178	Meeting with Bartan Sangh Association	Wazirpur Industrial Area, Delhi	2019-12-20	Ravi Ranjan, Investigator
179	Chai Pe Banking Session organised by CII	5th Floor, Andhra Association, 24 & 25, Institutional Area, Lodi Road, New Delhi-3	2019-12-20	Vijay Kumar, Director
180	Meeting with DGFT & EEPC	I MSME, FARIDABAD	2019-12-23	B.P.Singh
181	Restructuring /Stressed Account meeting Syndicate Bank	Regional office, New Delhi	2019-12-27	Ms.Shivani,Ass tt. Director
182	Meeting with TPCL, New Delhi	MSME-DI, New Delhi	2019-12-27	Vijay Kumar, Director
183	Restructuring /Stressed Account meeting Syndicate Bank	Regional office, New Delhi	2019-12-27	Ms.Shivani,Ass tt. Director
184	Restructuring /Stressed Account meeting Canara Bank	Regional office, New Delhi	2020-01-27	Ms.Shivani,Ass tt. Director
185	Video Conference with SS &	O/o DC(MSME),	2020-01-02	Vijay Kumar,

	DC(MSME) on 02.1.2020	New Delhi		Director
186	9th Meeting of SLOC Meeting of 7th Economic Census	Regional office, NSSO, Shahdara, Delhi	2020-01-03	Ms.Shivani, Asstt. Director
187	Restructuring /Stressed Account meeting of Canara Bank on 24.1.2020	Circle office, Canara Bank, New Delhi	2020-01-24	Ms.Shivani, Asstt. Director
188	MEETING WITH FLATTED FACTORY ASSOCIATION MEMBERS	MSME-DI, OKHLA, NEW DELHI	2020-01-28	Vijay Kumar, Director
189	MEETING AT NITI AAYOG	SKILL DEVELOPMENT AND EMPLOYMENT, NITI AAYOG	2020-01-29	Vijay Kumar, Director
190	INCUBATION CONCLAVE	MBEDKAR INTERNATIONAL CENTRE, NEW DELHI	2020-01-30	Vijay Kumar, Director
191	VIDEO CONFERENCE	OFFICE OF DC(MSME), NEW DELHI	2020-01-31	Vijay Kumar, Director
192	Restructuring Account meeting of Canara Bank (Central)	Regional office of Canara Bank(Central), Nehru Place New Delhi	2020-01-31	Ms.Shivani, Asstt. Director
193	OGTC Cluster Len Audit	Noida	2019-02-12	Neeraj Sharma
194	Attended MSME Support & Outreach Camp on 20th Feb., 2019 at MSME-DI, New Delhi	MSME-DI, New Dekhi	2019-02-20	Ms.Vanshi Uniyal, Asstt. Director
195	Attended MSME Support & Outreach Camp at MSME-DI, Okhla organized by UBI Bank at MSME-DI, Okhla	MSME-DI, New Dekhi	2019-02-20	Ms.Vanshi Uniyal, Asstt. Director
196	Training on Lean Manufacturing Technique	Kumarakom, Kerala	2019-02-22	Neeraj Sharma
197	Attended MSME Support & Outreach Camp on 22nd Feb., 2019 at MSME-DI, Okhla	MSME-DI, New Dekhi	2019-02-22	Ms.Vanshi Uniyal, Asstt. Director
198	Attended National Seminar & Award Function of Brands of India	India Habitat Center, Lodhi Road	2019-02-27	Ms.Vanshi Uniyal, Asstt. Director
199	Attended MSME Support & Outreach Camp at MSME-DI, Okhla	MSME-DI, New Dekhi	2019-02-28	Ms.Vanshi Uniyal, Asstt. Director
200	Attended MSME Support & Outreach Camp on 28th Feb., 2018 at MSME-DI, New Delhi	MSME-DI, New Dekhi	2019-02-28	Ms.Vanshi Uniyal, Asstt. Director
201	Meeting of the Selection of Outsource Agency for conducting Physical Verification of PMEGP Units	KVIC, K- Block, Chaudhary Building, CP, New Delhi	2020-02-03	Kuldeep Kumar, Asstt. Director
202	Meeting with Shri Sunil Gupta, Principal Director, PPDC,	MSME-DI, Okhl, New Delhi	2020-02-05	Vijay Kumar, Director

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203	Meeting with Members of Benett University	Benett University, Plot No. 8-11, Tech Zone, Greater Noida	2020-02-06	Vijay Kumar, Director
204	Mr. Rajendra Singh, Assistant General Manager PNB	MSME-DI, ND	2020-02-11	Vijay Kumar, Director
205	Programme with Toy Association	Hotel Metropolitan Near Bangla Sahib Gurudwara, New Delhi	2020-02-15	Vijay Kumar, Director
206	National Conclave on Start-up 2020	India International Centre (IIC), Lodhi Esate, New Delhi	2020-02-16	Vijay Kumar, Director
207	Meeting with Shri Sudhir Garg, JS(MSME)& Shri G. Shunmugunathan IA(TC)	MSME-Testing Centre, Okhla, New Delhi	2020-02-18	Vijay Kumar, Director
208	National Level Workshop (Digital MSME Scheme to make MSMEs digitally)	India Habitat Centre, Lodhi Road, New Delhi - 110003	2020-02-18	Vijay Kumar, Director
209	Attended Advisory meeting of SIAL	Hotel Claridge, khna market delhi	2019-03-15	A.K. Ojha, Asstt. Director
210	Attended and delivered MSME schemes presentation in the workshop on Brand Networking organized by Business Networking Platform, Hosiery Chapter.	MSME-Exten., Connaught Place, New Delhi	2020-03-04	Harinder Kumar, Investigator
211	ICELI,20	Amity University	2020-03-04	Vijay Kumar, Director
212	Entrepreneurship Incubation and Innovation	FDP Rmanujan, College, kalkaji, New Delhi	2020-03-19	Vijay Kumar, Director

XI. हिन्दी कार्य

हिन्दी दिवस रिपोर्ट कार्यशाला की संक्षिप्तहिन्दी/ पखवाड़ाहिन्दी/

के प्रति रूझान एवं जागरूकता पैदा करने के उद्देश्यकारी कामकाज में हिन्दीशय से इस संस्थान में से 1430 सितम्बर, 2019 तक हिन्दी पखवाड़ा का आयोजन तथा हिन्दी पखवाड़े के दौरान विभिन्न प्रतियोगिता एवं कार्यशाला का भी आयोजन किया गया।

दिवहिन्दीस एवं हिन्दी पखवाड़ा का उद्घाटन श्री विजय कुमारनिदेशक के , महोदय दिवस के अवसर पर अपर सचिव एवं विकास आयुक्तउद्बोधन से हुआ । हिन्दी द्वारा किया गया । अपर सचिव एवं न के निदेशकश का वाचन संस्थाद्वारा दिए गए सन्देश : का संदेश इस प्रकार हैविकास आयुक्त

“भाषा” मानव जीवन के विविध पक्षों को अभिव्यक्ति का स्वर प्रदान करती है। यह सिर्फ भावों और विचारों की वाहिका ही नहीं अपितु संपूर्ण राष्ट्र की एकता और अखंडता को सहेजने का भी कार्य करती है। हिन्दी भाषा भी इससे पृथक नहीं है। इसकी व्यापक स्वीकार्यता को ध्यान में रखकर भारत की संविधान सभा ने 14 सितंबर, 1949 को इसे राजभाषा का दर्जा प्रदान किया था तभी से प्रत्येक वर्ष 14 सितंबर को हिन्दी दिवस के रूप में आयोजित किया जाता है।

जन संपर्क की भाषा के रूप में हिन्दी भारत की भावात्मक एकता को मजबूत करने का एक सशक्त माध्यम है। सरकार की जनोन्मुख नीतियों एवं योजनाओं को जन-जन तक पहुंचाने में हिन्दी भाषा अपनी प्रभावी भूमिका निभा रही है।

सहज एवं सरल हिन्दी भाषा के जरिए भारतीय लोकतंत्र में जन भागीदारी को और भी अधिक बढ़ाने के उद्देश्य से मैं इस कार्यालय के सभी अनुभागों एवं अधीनस्थ कार्यालयों के उच्चाधिकारियों के साथ संकल्प करना चाहता हूँ कि अपना अधिकाधिक सरकारी कार्य हिन्दी भाषा में किया जाए जिससे अन्य अधिकारियों/कर्मचारियों को भी सरकारी कामकाज में हिन्दी का प्रयोग करने की प्रेरणा मिले।

आइए, हिन्दी दिवस के इस शुभ अवसर पर हम अपना अधिकाधिक सरकारी कार्य स्व-प्रेरणा से हिन्दी में ही संपन्न करने का संकल्प लें।

श्री विजय कुमार, निदेशक ने अपने संबोधन में हिन्दी भाषा को राजभाषा का दर्जा दिए जाने की पृष्ठभूमि बताई एवं उन्होंने कहा कि जब तक हम अंग्रेजी शब्दों के साथसाथ - का के शब्दों/हिन्दी प्रयोग अपने कामकाज में नहीं करेंगे तब तक हम अपने विचारों को सही ढंग से अभिव्यक्त नहीं कर पाएंगे। निदेशक ने अनुरोध किया कि हमें इस बात पर बल देना चाहिए कि हिन्दी का प्रयोग और अधिक बढ़ाया जाए।

नामित, पखवाड़े के उद्घाटन सत्र में श्री करुण कुमार हिन्दी राजभाषा अधिकारी ने अपने सम्बोधन में कहा कि हिन्दी भारतीय संविधान का प्रतीक है और हिन्दी क्योंकि जनमानस की भाषा है विश्व में प्रचलित द्वितीय भाषा के रूप में हिन्दी का स्थान आता है हिन्दी संस्कृत के विभिन्न शब्दों को भी अपने में समावेशित करती है। श्री करुण कुमार ने कहा कि भाषा जो है वह खुद से समृद्ध नहीं होती है उसमें कई भाषाओं का समावेश होता है, आक्सफोर्ड डिक्शनरी जो है उसमें हिन्दी के बहुत सारे शब्द लिए गए हैं जोकि आज बहुत अच्छी तरह से बोले जा रहे हैं, इसलिए आज हिन्दी में काम करने में सभी को गर्व महसूस होना चाहिए, किसी भी भाषा को यदि वहां के लोग सम्मान दे रहे हैं तो इसका मतलब वो अपने प्रदेश को सम्मान दे रहे हैं, ऐसा मेरा मानना है।

उद्घाटन कार्यक्रम के अंत में संस्थान के श्री के के गोयल, सहायक निदेशक ने इस अवसर पर बोलते हुए कहा " कि आप अपना अधिकतर सरकारी कार्य हिन्दी में करें। और देश का नाम रोशन करें।

हिन्दी पखवाड़े का समापन एवं पुरस्कार वितरण समारोह

हिन्दी पखवाड़े के समापन कार्यक्रम का शुभारंभ करते हुए संस्थान के नामित राजभाषा अधिकारी श्री करुण कुमार ने कार्यक्रम की अध्यक्षता कर रहे संस्थान के निदेशक एवं प्रतिभागियों का स्वागत किया। उन्होंने हिन्दी पखवाड़े के दौरान आयोजित विभिन्न प्रतियोगिताओं एवं कार्यशाला में भाग लेने वाले प्रतिभागियों के उत्साह की प्रशंसा की एवं विजेताओं के नाम घोषित किए।

न के निदेशक महोदय ने अपने संस्था अध्यक्षीय सम्बोधन में हिन्दी के प्रति अधिकारियों एवं कर्मचारियों की जागरूकता की प्रशंसा की। उन्होंने संस्थान के हिन्दी अनुभाग द्वारा हिन्दी के लिए जा रहे भिन्नकी सराहना भी की और कहा कि कार्योभिन्न-न हिन्मुझे आशा है कि आने वाले समय में यह संस्थादी के लिए अपना लक्ष्य शतप्रतिशत प्राप्त कर लेगा।

हिन्दी पखवाड़े के दौरान आयोजित की गई विभिन्न प्रतियोगिताओं के विजयी प्रतिभागियों को नकद पुरस्कार एवं प्रमाण पत्र प्रदान कर सम्मानित किया गया तथा प्रतियोगिताओं में भाग लेने वाले सभी प्रतिभागियों को प्रोत्साहन के रूप में सान्त्वना पुरस्कार भी प्रदान किए गए।

कार्यक्रम के अंत में संस्थान के श्री करुण कुमार, नामित राजभाषा अधिकारी ने अध्यक्ष महोदय एवं उपस्थित सभी अधिकारियों एवं कर्मचारियों का धन्यवाद ज्ञापित किया।

XII. International Yoga Day on 21st June, 2019

The officers and staff of the Institute actively participated on the occasion of International Yoga Day on 21st June, 2019 in the premise of the Institute.



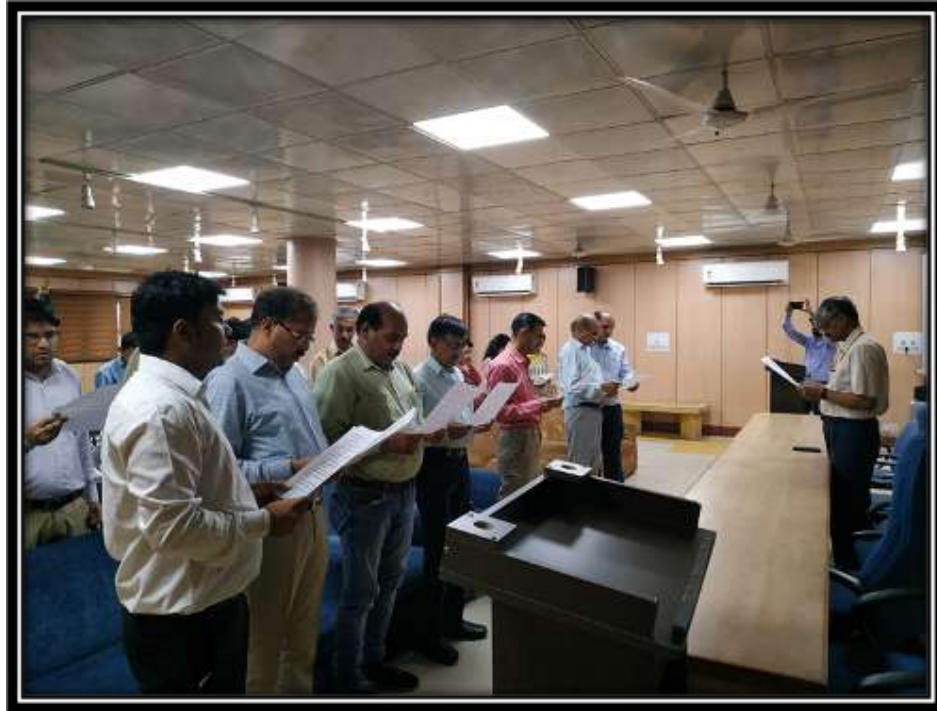
Group Photo of the Officers & Staff during International Yoga Day on 21st June, 2020 in the premise of the Institute



Group Photo of the participating Officers & Staff after participation in Yoga Activity on the occasion of International Yoga Day

XIII. Swachhata Pakhwada

Various activities were conducted during the swachhata pakhwada by the officers of the institute from 15th June to 30th June, 2019. Some glimpses are as follows:-



Officers taking the oath of Swachhata



Swachhata Campaign in the premises of Office



Swachhta activity in the School



Glimpse of the Art work done by the children



Nukkad Natak for educating segregation of Dry & Wet Waste



Cleaning the Record Room

XIV. Officers Training

The Officers and staff were nominated for training to upgrade their knowledge and techno managerial capabilities.

Sl. No.	Name of the Officer (Sh./Smt.)	Training Programme Attended	Training Institute	Duration
1	D.C.Sahu, Deputy Director	Cluster/CPSE/RND institution visit	Rajkot Engineering Cluster	18 th April – 21 st April, 2019
2	Neeraj Sharma, Asstt. Director	Cluster/CPSE/RND institution visit	Rajkot Engineering Cluster	18 th April – 21 st April, 2019
3	B.P.Singh, Asstt. Director	Zero Defect Zero Effect	Bangalore, karnataka	25 th May-28 th May, 2019
4	Vijay Kumar, Director	Zero Defect Zero Effect	Bangalore, karnataka	25 th May-28 th May, 2019
5	Karun Kumar, Asstt. Director	Zero Defect Zero Effect	Bangalore, karnataka	25 th May-28 th May, 2019
6	AnuJakhar, UDC	Functioning of Establishment with proper Noting and Drafting	Shimla, Himachal Pradesh	11 th July-14 th July, 2019
7	ManjuTomar, UDC	Functioning of Establishment with proper Noting and Drafting	Shimla, Himachal Pradesh	11 th July-14 th July, 2019
8	Gulzar Ahmed, Instructor	Functioning of Establishment with proper Noting and Drafting	Shimla, Himachal Pradesh	11 th July-14 th July, 2019
9	JyotiBhutani, Steno	Functioning of Establishment with proper Noting and Drafting	Shimla, Himachal Pradesh	11 th July-14 th July, 2019
10	Ajit Singh, Asstt. Director	Intellectual property Rights	Shillong/Gangtok	6 th August-11 th August, 2019
11	Manoj Kumar Sharma, Office Superident	Functioning of Establishment with proper Noting and Drafting	Dharamshala, Himachal Pradesh	1 st August - 4 th August, 2019
12	Narayan Dutt, Instructor	Functioning of Establishment with proper Noting and Drafting	Dharamshala, Himachal Pradesh	1 st August - 4 th August, 2019
13	Anil Kumar Sharma, UDC	Functioning of Establishment with proper Noting and Drafting	Dharamshala, Himachal Pradesh	1 st August - 4 th August, 2019

14	Satyendra Kumar Pandey, UDC	Functioning of Establishment with proper Noting and Drafting	Dharamshala, Himachal Pradesh	1 st August - 4 th August, 2019
15	Rajesh Sukumaran, UDC	Functioning of Establishment with proper Noting and Drafting	Dharamshala, Himachal Pradesh	1 st August - 4 th August, 2019
16	Ram Singh, UDC	Functioning of Establishment with proper Noting and Drafting	Dharamshala, Himachal Pradesh	1 st August - 4 th August, 2019
17	Naveen, LDC	Functioning of Establishment with proper Noting and Drafting	Dharamshala, Himachal Pradesh	1 st August - 4 th August, 2019
18	Neeraj Sharma, AD	Cluster Visit for Sub Committee on Export Promotion	MSME-DI, Nagpur	3 rd Dec-4 th December, 2019
19	Harpal Singh, AD	Intellectual property Rights	Shillong/Gangtok	6 th August-11 th August, 2019
20	Gajender Singh, UDC	Functioning of Establishment with proper Noting and Drafting	Darjeeling, West bangal	17 th Aug-20 th August, 2019
21	Dhani Ram, MTS	Overcoming anger and stress free living	Coorg, Karnataka	20 th July-24 July, 2019
22	KrishanGopal, MTS	Overcoming anger and stress free living	Coorg, Karnataka	20 th July-24 July, 2019
23	Subash Chand, MTS	Overcoming anger and stress free living	Coorg, Karnataka	20 th July-24 July, 2019
24	BrijLal, MTS	Overcoming anger and stress free living	Coorg, Karnataka	20 th July-24 July, 2019
25	Janki Devi, Steno	Functioning of Establishment with proper Noting and Drafting	Darjeeling, West bangal	17 th Aug-20 th August, 2019
26	A.K.Ojha, Asstt. Director	IEDS Mandatory training Programme	MSME-DI, Nagpur	22 nd Feb - 6 th March, 2020
27	K.K.Goyal, Asstt. Director	IEDS Mandatory training Programme	MSME-DI, Goa	1 st March -14 th March, 2020
28	B.P.Singh, Asstt. Director	IEDS Mandatory training Programme	MSME-DI, Goa	1 st March -14 th March, 2020
29	Karun Kumar, Asstt. Director	IEDS Mandatory training Programme	MSME-DI, Goa	1 st March -14 th March, 2020
30	J.P.Mittal, Asstt. Director	IEDS Mandatory training Programme	MSME-DI, Goa	1 st March -14 th March, 2020
31	Neeraj Sharma, Asstt. Director	Cluster/CPSE/RND institution visit	SuratEngineering Cluster	27 th July – 30 th July, 2019

XV. Conclusion

The Institute significantly contributed towards the promotion and development of MSMEs in NCT of Delhi, Faridabad district of Haryana, Ghaziabad, Hapur and GautamBudh Nagar Districts of U.P in this financial year 2019-20.

This institute has taken various Initiatives for the development & promotion of MSME sector in the Jurisdiction. Various programmes as Awareness programmes under Procurement & Marketing Scheme, Udyam sangam, National vendor Development Programmes, Participation in National & International level Exhibition have been organized successfully in association with prominent organizations, CPSUs, Banks and MSME association for the development of MSME sector. The Institute actively participated in the MSME Support & Outreach Programmes organized by various banks under the jurisdiction of this Institute. Enterprises Facilitation Cell (EDC) was established in the premises of this Institute to address the various queries of the prospective entrepreneurs as well as existing entrepreneurs for setting up an enterprise and for further growth and promotion. Export Facilitation Desk was also set-up in the office to provide guidance and consultancy to MSMEs with regard to export. This office has provided managerial support for organizing programme in the premises of the institutes. The officers disseminated the information related to various scheme of Ministry and stakeholders expressed their satisfaction. This institute contributed in the movement of 'Swachch Bharat Abhiyan'. The officers and staff members actively participated in this campaign with great enthusiasm and zeal.

The Institute earned revenue of the tune of Rs. 2,33,915/-from its activities in this financial year. Thus, there has been an increase in the activities, overall programmes, and quality of the programmes.



THE END

Annexure-I**MSME DEVELOPMENT INSTITUTE, NEW DELHI - 110 020.***Administration Section.*Consolidated Staff position in MSME-DI, Okhla, New Delhi***As on 31st March 2020***

<i>S/No</i>	<i>Designation of the post</i>	<i>Group of post (Classification)</i> ▪ <i>Group-A</i> ▪ <i>Group-B</i> ▪ <i>Group-C</i>	<i>No of sanctioned posts</i>	<i>No of employees in position.</i>	<i>No of vacant posts.</i>
	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>
1.	Director	Gr-A	1	1	0
2.	Indl Designer	Gr-A	2	0	2
3.	Deputy Director	Gr-A	9	0	9
4.	Asstt. Director Gr-I	Gr-A	3	0	3
5.	Hindi Officer	Gr-A	1	0	1
6.	Asstt. Director Gr-II	Gr-B	30	11	19
7.	Sr Hindi Translator	Gr-B	1	1	0
8.	Office Superintendent	Gr-B	2	2	0
9.	Draftsmen Gr-I	Gr-B	9	0	9
10.	Investigator*	Gr-B	10	4	6
11.	Stenographer-I	Gr-B	8	0	8
12.	Stenographer-II	Gr-C	5	3	2
13.	Instructor*	Gr-C	35	5	30
14.	UDC*	Gr-C	17	13	4
15.	LDC	Gr-C	11	9	2
16.	Skilled Worker (Grade-II)	Gr-C	3	1	2
17.	Driver	Gr-C	1	0	1
18.	Gestetner Operator	Gr-C	1	0	1
19.	Helper	Gr-C	1	0	1
20.	MTS (Daftry)	Gr-C	1	1	0
21.	MTS (Peon)*	Gr-C	16	9	7
22.	MTS (Watchmen)*	Gr-C	8	2	6
23.	MTS (Sweepers)*	Gr-C	05	3	2
	<u>TOTAL</u>		<u>180</u>	<u>65</u>	<u>115</u>

Total Gazetted in position: 12**Total Non Gazetted in position: 53**
